

PORTSIDE VILLAGE HOA

Building Exterior Evaluation

1-Week Notice

Inspection Timelines:

- **Dates: Monday, May 18, 2020 to Friday, May 22, 2020**
- **Time: 9AM thru 4PM**
- **Inspection of entire wall façade of each building**

Dear Resident,

Your association has hired DLC Construction Management to perform an exterior façade evaluation of all the buildings. The thorough inspection process will allow us to record all exterior damage visible at the time of inspection. This inspection process will be used to specify accurate repair information and utilized to create specifications necessary to obtain contractor bids for the upcoming building repair & painting project.

Please be advised that DLC personnel will be on site taking photos and inspecting building wall material from ground level and via ladders and all DLC personnel will wear masks and gloves while on site as safety measures.

Resident Preparation:

- Please protect your privacy by keeping blinds/curtains closed as you see fit.
- The workers will be using ladders and other equipment for this process, so you may experience minimal noise during the inspection.
- This inspection will include your private patio areas. We will inspect patios from the wall line via ladders.
- Please keep pets secured.
- Please move patio/yard furniture and plants 2 feet away from the building walls so we can inspect the wall condition.
- Please remove valuable belongings from the private patio/yard areas during this process.
- DLC representatives will wear highlight vests for identification & wear masks and gloves for safety measures.

For questions relating to this inspection process, you may contact your assigned project coordinator, Faye Liang at 707-750-5155 or email (preferred) at faye@dlccm.com.